

Article XXXVI
Resignation

A. Faculty

A faculty member on nine-month appointment should not resign in order to accept other employment as of the end of the academic year, later than April 15, or thirty days after receiving notification of the terms of his/her reappointment for the following year, whichever occurs later. A faculty member on twelve-month appointment should not resign in order to accept other employment without at least forty-five-days notice or adequate notice to meet the instructional and/or clinical requirements of that academic term, whichever occurs later.

When a member of the faculty has not given the appropriate notice, the University may request a one-semester delay of resignation and may advise the hiring institution of that request when the loss of teaching or research service may be critical to the University.

Notification of resignation is to be in writing to his/her dean/chair.

B. Academic Staff

An Academic-Staff member should not resign in order to accept other employment without a two-week (non tenured) or thirty-days (tenured or with employment security status) prior notice in writing to his/her immediate supervisor.