



2008-09 UNIVERSITY RESEARCH GRANT PROGRAM

The University seeks to encourage original research scholarship and artistic expression that will promote a stimulating atmosphere for graduate education and faculty development. As part of this endeavor, the Office of the Provost invites applications for the 2008-09 University Research Grant Program.

The University Research Grant Program provides funding for regular full-time tenure track Assistant and Associate Professors and tenure-track Academic Staff:

1. to support research in the form of faculty salaries for which a period of extended uninterrupted activity is essential, and
2. to support the purchase of supplies and equipment to support the proposed research.

Other legitimate research expenses such as travel and support personnel, when they are necessary to perform research, will be allowed but must be properly justified. Support to attend a professional meeting may also be requested. Only one application may be submitted per faculty member or academic staff.

Awards may not exceed \$10,000. The faculty salary award must include appropriate levels of fringe benefits and the total salary paid (including any teaching or other assignments) by the university may not exceed 2/9's of the faculty member's academic year nine-month salary or \$10,000, whichever is less. The amount of an award may be less than that requested due to the limited funds available.

The major funding criterion shall be the excellence of the research project; however, preference will be given to proposals that:

1. will likely lead to scholarly publications and/or significant creative activity; and
2. present a basis for future research for which outside funding is possible.

This program serves as an important vehicle for supporting Assistant Professors in their initial years at the University and thus Assistant Professors will be given preference during the review process. If a URG recipient receives external funding prior to the URG award period, the URG award must be recused.

The University Research Grant Committee will review and prioritize the proposals. It will **not** give favorable consideration to proposals that:

1. seek support during a leave of absence for the purpose of extending a leave;
2. primarily involve the preparation of textbooks, publications or other materials for commercial purposes;

To aid in the assignment of reviewers, applicants must indicate one of the following categories as most relevant to their proposals:

1. arts and humanities
2. biological sciences
3. physical and mathematical sciences.
4. social and behavioral sciences and law

Faculty or academic staff who have received a URG award in the last two review cycles are not eligible for this program.

Please send a single PDF file that includes both the completed application, including necessary signatures, and the WSU formatted Professional Record of the applicant to Lynn Slone at ls lone@wayne.edu by 5 PM on Monday, December 3, 2007. Late or incomplete applications or applications that do not follow the proper format will be returned without review. Although prior human and/or animal investigation approval is not required, proposals will not be funded until approval is received. Contact the Human (577-1628) and/or Animal (577-1629) Investigation Committee for appropriate forms. Awards will be announced by March 17, 2008. Please call 577-2256 or e-mail ls lone@wayne.edu if you have questions regarding this program.

Instructions for preparing the application:

Each application should be in the form of a proposal not to exceed eight (8) pages, excluding the Application Cover Page and WSU Professional Record (curriculum vita). The proposal should be prepared in either Arial or Helvetica font not smaller than 11 point. There should be no more than six lines per inch and a one-inch margin on all sides (not including page numbering). Only one application may be submitted per faculty member. All items must be completed. Proposals exceeding limits or otherwise not fulfilling the application instructions will be returned to the applicant without review. Although prior human and/or animal investigation approval is not required, proposals will not be funded until approval is received.

The body of the proposal should include all of the following information labeled with these headings and in the following order:

- ❑ Attached application cover page (each item on the cover page **must** be completed)
- ❑ Specific aims and significance (non-technical language required)
- ❑ Background
- ❑ Previous work done on the project
- ❑ Description of the project (including references as appropriate)
- ❑ Place where work will be performed
- ❑ Publication plans
- ❑ Manner in which project will contribute to applicant's professional development
- ❑ If appropriate, list research proposals that have been submitted in the past three years, together with a brief title, the agency solicited, the amount of the grant, the period of the grant, and whether you received the grant. List separately WSU awards and external grants. Cite articles and papers that resulted from this support.
- ❑ Applicants who have previously received a University Research Grant award under this program (if award was received in the last two years, you are ineligible for this program) or who are currently receiving outside support must provide special justification for consideration, which should clearly document why the University Research Grant Program rather than outside agencies is a more appropriate source of funds. Previous URG holders should provide a brief description of the outcome of funding received.
- ❑ Budget justification.

Committee Recommendations

The deliberations of the Evaluation Committees are confidential. Any inquiries concerning this program should be directed to the Office of the Provost.

WAYNE STATE UNIVERSITY
2008-09 UNIVERSITY RESEARCH GRANT PROGRAM
Application Cover Page

1. Title of Project: _____

2. Submitted by: _____

Signature

Typed Name of PI

Rank

3. Department/Campus address: _____

4. Phone: _____ email: _____

5. Category: (One category must be checked.)

Arts and Humanities

Physical and Mathematical Sciences

Biological Sciences

Social and Behavioral Sciences and Law

6. Years at WSU: _____ Years in current rank: _____

7. Previous years URG award received: _____ (Provide details in body of application)

8. External funding pending? Yes: _____ No: _____ (Provide details in body of application)

9. Departmental Approval:

Signature

Typed Name of Department Chair

E-mail address

10. College/School Approval:

Signature

Typed Name of Dean/Director

E-mail address

11. Budget:

a. Salary (PI) \$ _____

Fringe Benefits (PI) _____

b. Salary (all others) _____

Fringe Benefits _____

c. Equipment _____ (Equipment remains the property of the University)

d. Supplies _____

e. Travel _____

f. Other _____

TOTAL \$ _____

12. Human Subjects: Yes No

Animal Subjects: Yes No

If yes, date HIC approval form submitted: _____ If yes, date AIC animal form submitted _____